

# **FORWARD PLAN**

December 2011 Edition

Commencement Date: 1 December 2011

### THE FORWARD PLAN

#### Introduction

The Forward Plan sets out information about future Council decisions and provides the opportunity for the public to have their say on these decisions before they are taken.

## Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the Civic Centre, Dagenham. It is also available on the Council's website (<a href="http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180">www.lbbd.gov.uk</a>) and directly via the link: <a href="http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180">http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180</a>

The Plan will be published on the following dates during the 2011 / 2012 Council year:

| Edition               | <b>Publication date</b> |
|-----------------------|-------------------------|
| December 2011 edition | 16 November 2011        |
| January 2012 edition  | 14 December 2011        |
| February 2012 edition | 18 January 2012         |
| March 2012 edition    | 16 February 2012        |
| April 2012 edition    | 19 March 2012           |
| May 2012 edition      | 17 April 2012           |
| June 2012 edition     | 18 May 2012             |

#### Introduction

By law, councils have to publish a monthly Forward Plan containing available details of all "Key Decisions" that they are aware of which will be taken by councillors or officers during the forthcoming four-month period.

As part of Barking and Dagenham Council's commitment to open government it has extended the scope of its Forward Plan so that it includes all known issues, not just "Key Decisions", that are due to be considered by its main decision-making bodies, as well as looking as far ahead as possible and not just at the next few months. Barking and Dagenham Council also recognises the importance of encouraging local people to have their say on the decisions that affect them, their families and the community as a whole.

Key decisions are defined as:

(i) Those that form the Council's budget and policy framework (this is explained in more detail in the Council's Constitution)

- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

#### Information included in the Plan

In relation to each decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member-level meeting taking the decision (Barking and Dagenham does not delegate the taking of key decisions to officers)
- the projected date when the matter will be considered
- any groups/persons to be consulted before the matter is considered
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the matter under consideration

#### How you can have your say

Each entry in the Plan gives details of the main contact officer if you wish to make representations about the item or would just like some further information. Alternatively you can telephone Barking & Dagenham Direct on 020 8215 3000 (Monday to Friday, 8am - 6pm).

For details about Council meetings and to view the agenda papers (which are typically available a week before the meeting) visit <a href="http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories">http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories</a> or contact Alan Dawson, Democratic Services Team Manager, Civic Centre, Dagenham RM10 7BN (Tel: 020 8227 2348, email: alan.dawson@lbbd.gov.uk)

# Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <a href="http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?PageNo=2&Year=2009&Committeeld=180">http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?PageNo=2&Year=2009&Committeeld=180</a> (for items to be considered by the Cabinet) and

http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Cld=179&Year=2009 (for items to be considered by the Cabinet) and http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Cld=179&Year=2009 (for items to be considered by the Assembly), or by telephoning Alan Dawson on 020 8227 2348.

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the supporting papers (if any) to be presented with the report and the ward(s) in the Borough that the issue relates to.

Columns 3 and 4 provide information on the individuals and groups, both internal and external, that are to be consulted on any proposals as well as how any such consultation will be carried out.

Column 5 gives the details of the main contact officer for the item.

### **MEETING DATES 2011 / 2012**

| Cabinet (commencing at 5.00pm at the Civic Centre, Dagenham except where stated) |
|--|
| 14 Dec 2011 (2.00pm)   |
| 17 Jan 2012  |
| 14 Feb 2012  |
| 20 Mar 2012  |
| 24 Apr 2012  |
| 22 May 2012  |

| Assembly (commencing at 7.00pm at the Town Hall, Barking) |
|---|
| 7 Dec 2011  |
| 22 Feb 2012   |
| 28 Mar 2012   |
| 16 May 2012   |

| Decision taker/<br>Projected Date | Subject Matter  Nature of Decision  | Consultees   | Consultation<br>Process                  | Relevant Head<br>of Service (to<br>whom any<br>representations<br>should be made)               |
|-----------------------------------|---|--|--|---|
| Cabinet:<br>14.12.11              | Legal Services - Review of Shared Head of Service and Future Proposals : Financial  The Cabinet will be asked to consider proposals for the future of the Legal Service following a review of arrangements agreed by the Cabinet on 25 January 2011                                   | Internal: Cabinet Member: Leader's Portfolio CMT Trade Unions, Legal | Meetings and circulation of draft report | Stella Manzie,<br>Chief Executive<br>(Tel: 020 8227<br>2789)<br>(stella.manzie@lb<br>bd.gov.uk) |
|                                   | <ul> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside report: None.</li> </ul>  | Service Management and Staff   |  |   |
| Cabinet:<br>14.12.11              | Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end | Internal  Cabinet Member: Finance Revenues and Benefits  CMT         | Circulation of draft report and meetings | Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk) |
|                                   | <ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>   |  |  |   |

| Cabinet: 14.12.11 | Debt Management and Write Off Quarterly Report  In line with the Council's financial rules the Cabinet will be   | Internal Cabinet Member:                            | Circulation of draft report   | Sue Lees, Divisional Director of Asset                           |
|-------------------|--|---|-------------------------------|--|
|                   | presented with a quarterly report on Council debt write offs   | Finance Revenues and Benefits                       |                               | Management &<br>Capital Delivery<br>(Tel: 020 8227<br>3300)      |
|                   | <ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>                          |   |                               | (sue.lees@lbbd.g<br>ov.uk)                                       |
| Cabinet: 14.12.11 | The Policies and Strategies of the Assurance and Risk Division   | Internal  | Circulation of draft          | Sandy  |
| 14.12.11          | The Cabinet will be asked to consider and approve the policies and strategies that are the responsibility of the Assurance and Risk Division           | Cabinet Member:<br>Finance Revenues and<br>Benefits | report                        | Hamberger, Divisional Director Assurance and Risk (Tel: 020 8227 |
|                   | <ul> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside report: None.</li> </ul>                     |   |                               | 2115)<br>(sandra.hamberg<br>er@lbbd.gov.uk)                      |
| Cabinet: 14.12.11 | Modernisation of Cashiering Services : Financial   | Internal  | Meetings<br>Briefings and     | Sue Lees,<br>Divisional  |
| 14.12.11          | The Cabinet will be asked to consider proposals to close the cashiers office at Barking Learning Centre (BLC) as part of the modernisation of cashiers | Cabinet Member:<br>Finance Revenues and<br>Benefits | circulation of questionnaires | Director of Asset Management & Capital Delivery (Tel: 020 8227   |
|                   | Wards Directly Affected: All Wards   | Staff   |                               | 3300)<br>(sue.lees@lbbd.g  |
|                   | Additional documents to be considered alongside report: None.  | External  |                               | ov.uk)   |
|                   |  | Residents   |                               |  |

| Cabinet:<br>14.12.11 | <ul> <li>Memorandum of Understanding for Joint Working between the Council and NHS: Community</li> <li>The Cabinet will be asked to consider proposals for joint working with NHS Outer North East London</li> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>  | Internal  Cabinet Member: Health and Adult Services  Lead Member of the Health and Wellbeing Board | Circulation of draft report and draft memorandum | Anne Bristow, Corporate Director of Adult and Community Services (Tel: 020 8227 2300) (anne.bristow@lb bd.gov.uk)                         |
|----------------------|--|--|--|---|
| Cabinet: 14.12.11    | Calculation and Setting of the Council Tax Base for 2012/13: Framework [Annual Item]  Each year the Council is required to approve its Council Tax Base as part of the process for setting the Council Tax for the following year  The Cabinet will be asked to agree the Council Tax Base for 2012/13  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Finance, Revenues and Benefits   | Circulation of draft<br>report<br>Meetings       | Sue Lees,<br>Divisional<br>Director of Asset<br>Management &<br>Capital Delivery<br>(Tel: 020 8227<br>3300)<br>(sue.lees@lbbd.g<br>ov.uk) |
| Cabinet:<br>14.12.11 | Budget Strategy 2012/13: Financial  The Cabinet will be presented with a progress report on the budget setting process for 2012/13 and asked to consider appropriate proposals that would enable the Council to set a balanced budget for 2012/13  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal All Cabinet Members CMT   | Meetings and circulation of draft report         | Tracie Evans, Corporate Director of Finance & Resources (Tel: 020 8227 2932) (tracie.evans@lb bd.gov.uk)                                  |

| Cabinet:<br>14.12.11 | Housing and Environmental Services - Localities Management  The Cabinet will be asked to consider proposals for the introduction of Locality Management  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal Cabinet Member: Housing  External Tenants and Leaseholders                | Circulation of draft<br>report<br>Meetings and<br>forums | Maureen McEleney, Divisional Director of Housing & Neighbourhoods (Tel: 020 8227 3738) (maureen.mcelen ey@lbbd.gov.uk)      |
|----------------------|--|--|--|---|
| Cabinet:<br>14.12.11 | King William Street Quarter and the Eastern End of Thames View - Approval of Delivery Option for New Social Housing: Community  The Cabinet will be asked to approve the delivery option for the construction of new social housing at King William Street Quarter (former Lintons site) and the Eastern End of Thames View  • Wards Directly Affected: Abbey; Thames • Additional documents to be considered alongside report: None.      | Internal:  Cabinet Members: Housing; Regeneration  Ward Members: Abbey; Thames     | Circulation of draft report                              | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
| Cabinet:<br>17.1.12  | Request for Purchase of Council Land for Place of Worship  The Cabinet will be asked to consider proposals by the Gurdwara Association to purchase a piece of land adjacent to their premises in the currently vacant King William Street Quarter development to extend an existing Place of Worship and to provide community facilities  • Wards Directly Affected: Abbey • Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Crime Justice and Communities  Ward Members Abbey Thames | Circulation of draft report                              | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |

| Cabinet:<br>17.1.12 | Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.                             | Cabinet Member: Finance Revenues and Benefits CMT  | Circulation of draft report and meetings              | Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)                          |
|---------------------|---|--|---|--|
| Cabinet: 17.1.12    | Barking and Dagenham Sport and Physical Activity Strategy: Community  The Cabinet will be asked to consider proposals to adopt a sport and physical activity strategy that will provide a strategic framework to support improvements in the level of participation in sport and physical activity in the Borough  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Internal Cabinet Member: Culture and Sport  External  Barking and Dagenham Community Sport and Physical Activity Network (CSPAN) Local Sports Clubs Sport England Mayor of London Pro Active East London | Meetings and circulation of draft report and strategy | Paul Hogan,<br>Divisional<br>Director of<br>Culture and Sport<br>(Tel: 020 8227<br>3576)<br>(paul.hogan@lbb<br>d.gov.uk) |

| Cabinet:<br>17.1.12 | Leftley Estate - Approval of Conservation Area and Removal of Permitted Development Rights: Community  The Cabinet will be asked to approve the designation of the Leftley Estate as a Conservation Area and recommend to the Assembly the making of an Article 4 Direction to remove certain permitted development rights within the Leftley Estate Conservation Area  • Wards Directly Affected: Longbridge • Additional documents to be considered alongside report: None. | Internal  Lead Members: Regeneration; Culture and Sport  Ward Members: Longbridge  External  Local residents | Meetings and circulation of draft report | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
|---------------------|---|--|--|---|
| Cabinet:<br>17.1.12 | Term Contract for Asbestos Removal and Management in Council Properties 2012-2015: Financial  The Cabinet will be asked to consider proposals to tender the contract for Asbestos removal and management in Council properties for the period 2012 – 2015 (extendable until 2017)  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Finance Revenues and Benefits  | Circulation of draft report and meetings | Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)           |

| Cabinet:<br>17.1.12 | Term Contract for Asbestos Surveying and Analysis in Council Properties 2012 -2015: Financial  The Cabinet will be asked to consider proposals to tender the contract for Asbestos surveying and analysis in Council Properties for the period 2012 – 2015 (extendable until 2017)  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Finance Revenues and Benefits | Circulation of draft report and meetings | Sue Lees,<br>Divisional<br>Director of Asset<br>Management &<br>Capital Delivery<br>(Tel: 020 8227<br>3300)<br>(sue.lees@lbbd.g<br>ov.uk) |
|---------------------|--|---|--|---|
| Cabinet: 17.1.12    | Review of Responsibilities for Naming of Roads and Buildings: Community  The Cabinet will be asked to consider whether changes are necessary to the current responsibilities for naming and renaming of roads and buildings  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  |   |  | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)               |

| Cabinet:<br>17.1.12 | Estate Renewal: Goresbrook Village Delivery and Disposal: Financial  The Cabinet will be asked to consider proposals for the preferred development site for Goresbrook Village Estate Renewal  • Wards Directly Affected: Thames • Additional documents to be considered alongside report: None.   | Internal  Cabinet Members: Regeneration Housing  Ward Members: Thames  External  Local Community Goresbrook and Castle Green | Circulation of draft report | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
|---------------------|--|--|-----------------------------|---|
| Cabinet:<br>17.1.12 | Adoption of Joint Waste Development Plan Document : Community  The Cabinet will be asked to recommend the Joint Waste Development Plan Document to the Assembly for adoption  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Regeneration   | Circulation of draft report | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
| Cabinet:<br>17.1.12 | Affordable Housing Development -Cultural Industries Quarter, Barking: Community  The Cabinet will be asked to consider proposals for the potential delivery of affordable rented housing in partnership with Bouygues UK and AVIVA  • Wards Directly Affected: Gascoigne • Additional documents to be considered alongside report: None. | Internal  Cabinet Members: Housing Regeneration  Ward Members: Gascoigne   | Circulation of draft report | Ken Jones,<br>Divisional<br>Director Housing<br>Strategy<br>(Tel: 020 8227<br>5703)<br>(ken.jones@lbbd.<br>gov.uk)          |

| Cabinet:<br>17.1.12 | Corporate Grants and Commissioning Programme 2012/13: Community  The Cabinet will be asked to consider proposals to approve grants under the Corporate Grants Programme for 2012/13 and commissions for the Corporate Grants Programme for three years from 2012-2015  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Crime Justice and Communities                                  | Circulation of draft report and meetings | Karen Ahmed,<br>Divisional<br>Director of Adult<br>Commissioning<br>(Tel: 020 8227<br>2331)<br>(karen.ahmed@lb<br>bd.gov.uk) |
|---------------------|---|--|--|--|
| Cabinet: 17.1.12    | Penalty Charge Notices - Cancellation and Payment Arrangements  The Cabinet will be asked to agree proposals for a single policy on cancellation and writing off of Penalty Charge Notices  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal  Cabinet Member: Crime Justice and Communities  Corporate Management Team (CMT) | Circulation of draft report              | Robin Payne,<br>Divisional<br>Director of<br>Environment<br>(Tel: 020 8227<br>5660)<br>(robin.payne@lbb<br>d.gov.uk)         |
| Cabinet:<br>17.1.12 | Budget Strategy 2012/13: Financial  The Cabinet will be presented with a progress report on the budget setting process for 2012/13 and asked to consider appropriate proposals that would enable the Council to set a balanced budget for 2012/13  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.                     | Internal  All Cabinet Members  CMT   | Meetings and circulation of draft report | Tracie Evans, Corporate Director of Finance & Resources (Tel: 020 8227 2932) (tracie.evans@lb bd.gov.uk)                     |

| Cabinet:<br>17.1.12 | Safer Neighbourhoods Policing -Housing and Neighbourhoods Community Safety  The Cabinet will be asked to consider proposals for additional policing for Council estates in the borough  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Crime Justice and Communities  External  Residents  | Circulation of draft report and meetings | Maureen McEleney, Divisional Director of Housing & Neighbourhoods (Tel: 020 8227 3738) (maureen.mcelen ey@lbbd.gov.uk)                             |
|---------------------|--|---|--|--|
| Cabinet: 17.1.12    | Proposed Extension of the Shared Civil Contingencies Service to Havering: Financial  The Cabinet will be asked to consider proposals to extend the Joint Service Civil Contingencies between Barking and Dagenham and Waltham Forest to include Havering  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.  | Internal  Cabinet Member: Environment Finance Revenues and Benefits  External  London Boroughs of Havering and Waltham Forest | Circulation of draft report and meetings | Sue Lees,<br>Divisional<br>Director of Asset<br>Management &<br>Capital Delivery<br>(Tel: 020 8227<br>3300)<br>(sue.lees@lbbd.g<br>ov.uk)          |
| Cabinet:<br>17.1.12 | Framework Contract for the Provision of Independent Travel Training Services  The Cabinet will be asked to consider proposals for Barking and Dagenham Council to be named as lead authority in the joint procurement of the Independent Travel Training Service in partnership with Havering Redbridge Waltham Forest and Tower Hamlets  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. |   |  | Meena Kishinani,<br>Divisional<br>Director of<br>Commissioning<br>and Safeguarding<br>(Tel: 020 8227<br>2786)<br>(meena.kishinani<br>@lbbd.gov.uk) |

| Cabinet: 17.1.12    | Framework Contract for the Provision of Short Break Activities for Disabled Children and their Families  The Cabinet will be asked to consider proposals in conjunction with the London Boroughs of Waltham Forest, Havering, Redbridge and Tower Hamlets to tender for the provision of short breaks and activities for disabled children with the view to putting in place a framework agreement from April 2012  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Cabinet Member: Children and Education Finance Revenues and Benefits  External  London Boroughs of Waltham Forest, Redbridge, Havering and Tower Hamlets | Circulation of draft report | Meena Kishinani,<br>Divisional<br>Director of<br>Commissioning<br>and Safeguarding<br>(Tel: 020 8227<br>2786)<br>(meena.kishinani<br>@lbbd.gov.uk) |
|---------------------|--|--|-----------------------------|--|
| Cabinet:<br>17.1.12 | Adult Social Care Local Account  The Cabinet will be asked to consider proposals to publish the Council's first Local Account of its performance  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal Cabinet Member: Health and Adult Services External Health and Wellbeing Board   | Circulation of draft report | Matthew Cole,<br>Joint Director of<br>Public Health<br>(Tel: 020 8227<br>3657)<br>(matthew.cole@lb<br>bd.gov.uk)                                   |
| Cabinet:<br>17.1.12 | Annual Report of the Director of Public Health for Barking and Dagenham  The Cabinet will be asked to consider the annual report of the Director of Public Health for Barking and Dagenham  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Health and Adult Services  | Circulation of draft report | Matthew Cole,<br>Joint Director of<br>Public Health<br>(Tel: 020 8227<br>3657)<br>(matthew.cole@lb<br>bd.gov.uk)                                   |

| Cabinet:<br>17.1.12 | Approval of Transfer of Further Services to Elevate Joint Venture: Financial  The Cabinet will be asked to consider and approve the Full Business Case in respect of the transfer of further services to Elevate East London  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.  | Internal  Cabinet Member: Customer Services and Human Resources  CMT Staff and Trade Unions                                | Meetings and circulation of draft report | Tracie Evans, Corporate Director of Finance & Resources (Tel: 020 8227 2932) (tracie.evans@lb bd.gov.uk)                    |
|---------------------|--|--|--|---|
| Cabinet: 14.2.12    | Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  Wards Directly Affected: All Wards  Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Finance Revenues and Benefits  CMT   | Circulation of draft report and meetings | Jonathan Bunt,<br>Divisional<br>Director of<br>Finance<br>(Tel: 020 8724<br>8427)<br>(jonathan.bunt@l<br>bbd.gov.uk)        |
| Cabinet: 14.2.12    | Barking Station Masterplan Supplementary Planning Document: Community  The Cabinet will be asked to recommend the Barking Station Masterplan Supplementary Planning Document to the Assembly for approval  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.   | Internal Cabinet Member: Regeneration Ward Members: Abbey Gascoigne External London Thames Gateway Development Corporation | Circulation of draft report              | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |

| Cabinet: 14.2.12 | Community Infrastructure Level Preliminary Draft Charging Schedule  The Cabinet will be asked to consider proposals to allow for consultation on the Community Infrastructure Levy Preliminary Draft Charging Schedule which is a new system of developer contributions intended to supplement other public sector revenue streams  • Wards Directly Affected: Not Applicable  • Additional documents to be considered alongside report: None. | Internal Cabinet Member: Regeneration  External NHS Barking and Dagenham  | Circulation of draft report | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)  |
|------------------|--|---|-----------------------------|--|
| Cabinet: 14.2.12 | Revised Single Equalities Scheme: Community  The Cabinet will be asked to consider and agree the revised Single Equalities Scheme in light of changed legislation and refreshed data analysis  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal  Cabinet Member: Crime Justice and Communities  CMT Equality Diversity and Inclusion group Staff Group Trade Unions  External  Residents Disability Faith and Black Ethnic Minority Groups | Circulation of draft report | Karen Ahmed,<br>Divisional<br>Director of Adult<br>Commissioning<br>(Tel: 020 8227<br>2331)<br>(karen.ahmed@lb<br>bd.gov.uk) |

| Cabinet: 14.2.12 | LDF Approval of Residential Extensions, Biodiversity and Trees Supplementary Planning Documents: Community  The Cabinet will be asked to recommend that the Assembly approves these documents  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.                  | Internal  Cabinet Member: Regeneration                    | Circulation of draft report              | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
|------------------|--|---|--|---|
| Cabinet: 14.2.12 | Confirmation of Non Immediate Article 4 Direction: Community  The Cabinet will be asked to recommend that the Assembly confirm the Article 4 Direction  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Regeneration                    | Circulation of draft report              | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
| Cabinet: 14.2.12 | Housing Policy - Management Transfers, Successions and Concessionary Offers : Community  The Cabinet will be asked to consider revised policy proposals in respect of Management transfers and Successions  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Internal Cabinet Member: Housing External Council Tenants | Meetings and circulation of draft report | Maureen McEleney, Divisional Director of Housing & Neighbourhoods (Tel: 020 8227 3738) (maureen.mcelen ey@lbbd.gov.uk)      |

| Cabinet: 14.2.12 | Proposed Establishment of an Additional Resource Provision at Ripple Primary School: Community  The Cabinet will be asked to consider proposals for the establishment of an additional resource provision at Ripple Primary School for pupils with statements of Special Educational Needs from the start of the academic year 2012/13  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None. | Cabinet Member: Children and Education  External  Governors of Schools Parents Carers and Guardians of Pupils | Circulation of draft<br>report<br>Meetings and<br>publication notices | Jane Hargreaves,<br>Divisional<br>Director of<br>Education<br>(Tel: 020 8227<br>2686)<br>(jane.hargreaves<br>@lbbd.gov.uk) |
|------------------|---|---|---|--|
| Cabinet: 14.2.12 | Housing Revenue Account (HRA) Business Plan: Community  The Cabinet will be asked to consider proposals relating to the HRA Business Plan and Investment Programme to be adopted under the new HRA self financing regime from 1 April 2012  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal Cabinet Members: Housing Regeneration  External Tenant and Resident Forums                           | Circulation of draft report   | Ken Jones,<br>Divisional<br>Director Housing<br>Strategy<br>(Tel: 020 8227<br>5703)<br>(ken.jones@lbbd.<br>gov.uk)         |
| Cabinet: 14.2.12 | Fees and Charges 2012/13: Framework [Annual Item]  The Cabinet will be asked to consider and approve the proposed fees and charges for 2012/13 for all council services  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Members: Leader Finance Revenues and Benefits Customer Services and Human Resources         | Meetings and circulation of draft report                              | Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)                            |

| Cabinet: 14.2.12 | Housing Revenue Account Estimates and Review of Rents and other Charges: Financial [Annual Item]  The Cabinet will be asked to consider proposals to the level of tenants rent and service charges and associated arrangements to achieve the prudent management of the HRA for providing services to the Council's tenants and leaseholders for the forthcoming financial year  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal Cabinet Member: Housing | Circulation of draft report and routine briefings            | Ken Jones,<br>Divisional<br>Director Housing<br>Strategy<br>(Tel: 020 8227<br>5703)<br>(ken.jones@lbbd.<br>gov.uk)   |
|------------------|--|----------------------------------|--|--|
| Cabinet: 14.2.12 | Treasury Management Annual Strategy and the Council's Prudential Indicators: Framework [Annual Item]  Each year the Council has to set a strategy in respect of its Treasury Management activities and also set a range of prudential indicators to enable performance on the Capital Programme and fiancing to be measured  The Cabinet will be asked to recommend the Council's Annual Treasury Management Strategy including the Council's Prudential Indicators to the Assembly for approval  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. |                                  | Internal  Cabinet Member: Finance Revenues and Benefits  CMT | Jonathan Bunt,<br>Divisional<br>Director of<br>Finance<br>(Tel: 020 8724<br>8427)<br>(jonathan.bunt@l<br>bbd.gov.uk) |

| Cabinet: 14.2.12  | Budgetary Framework 2012/13 : Framework [Annual Item]  | Internal All Cabinet members                     | Circulation of draft report and meetings | Jonathan Bunt,<br>Divisional<br>Director of<br>Finance  |
|-------------------|--|--|--|---|
|                   | The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of:  - the revised Revenue Estimates for 2011/12;  - the base Revenue Estimates for 2012/13;  - the level of Council Tax for 2012/13;  - the Capital Programme for 2012/13 to 2015/16;  - the Medium Term Financial Strategy   • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report: None. | СМТ  |  | (Tel: 020 8724<br>8427)<br>(jonathan.bunt@l<br>bbd.gov.uk)  |
| Assembly: 22.2.12 | Annual Report of the Barking and Dagenham Youth Forum 2011/12 [Annual Item]  The Assembly will be presented with the annual report of the Barking and Dagenham (BAD) Youth Forum detailing activities and achievements of the Forum during 2011/12  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Children and Education | Circulation of draft report              | Christine Pryor, Divisional Director Targeted Support (Tel: 020 8227 5552) (christine.pryor@l bbd.gov.uk) |

| Assembly: 22.2.12 | Standards : Future Arrangements  | Internal   | Circulation of draft | Tasnim Shawkat,<br>Divisional                                   |
|-------------------|--|--|----------------------|---|
| 22.2.12           | The Government is proposing the disbandment of the national Standards regime as part of its Decentralisation and Localism Bill. The Assembly will be asked to consider the recommendations of the Standards Committee in | Cabinet Member:<br>Leader<br>Standards Committee | report and meetings  | Director of Legal<br>& Democratic<br>Services<br>(Tel: 020 8227 |
|                   | respect of local arrangements  | Members  |                      | 2114)<br>(tasnim.shawkat  |
|                   | <ul> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside report: None.</li> </ul>   | Corporate Management<br>Team (CMT)               |                      | @lbbd.gov.uk)   |
| Assembly:         | Barking Station Masterplan Supplementary Planning  | Internal   | Circulation of draft | Jeremy Grint,   |
| 22.2.12           | Document : Community   | Cabinet Member:<br>Regeneration                  | report               | Divisional Director of Regeneration and                         |
|                   | The Assembly will be asked to approve the Barking Station  | i regeneration                                   |                      | Economic  |
|                   | Masterplan Supplementary Planning Document which will form part of the Council's Local development Framework   | Ward Members:<br>Abbey<br>Gascoigne              |                      | Development<br>(Tel: 020 8227<br>2443)                          |
|                   | <ul> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside</li> </ul>   | External   |                      | (jeremy.grint@lbb<br>d.gov.uk)                                  |
|                   | report: None.  | London Thames Gateway Development Corporation    |                      |   |

| Assembly: 22.2.12    | Leftley Estate - Approval of Conservation Area and Removal of Permitted Development Rights: Community  The Assembly will be recommended to approve the making of an Article 4 Direction to remove certain permitted development rights within the Leftley Estate Conservation Area  • Wards Directly Affected: Longbridge • Additional documents to be considered alongside report: None.   | Internal  Lead Members: Regeneration; Culture and Sport  Ward Members: Longbridge  External  Local residents | Meetings and circulation of draft report | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
|----------------------|---|--|--|---|
| Assembly: 22.2.12    | Review of Responsibilities for Naming of Roads and Buildings: Community  The Cabinet will be asked to consider whether changes are necessary to the current responsibilities for naming and renaming of roads and buildings The Assembly will be asked to consider approving the changes to the constitution recommended by the Cabinet  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. |  |  | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
| Assembly:<br>22.2.12 | Adoption of Joint Waste Development Plan Document : Community  The Assembly will be asked to adopt the Joint Waste Development Plan Document  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.  | Internal  Cabinet Member: Regeneration   | Circulation of draft report              | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |

| Assembly: 22.2.12    | LDF Approval of Residential Extensions, Biodiversity and Trees Supplementary Planning Documents: Community  The Assembly will be asked to approve these documents  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Regeneration | Circulation of draft report | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |
|----------------------|---|--|-----------------------------|---|
| Assembly:<br>22.2.12 | Confirmation of Non Immediate Article 4 Direction : Community  The Assembly will be asked to confirm the Article 4 Direction to take effect from 4 May 2012  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Regeneration | Circulation of draft report | Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk) |

| Assembly: 22.2.12 | Treasury Management Annual Strategy and the Council's Prudential Indicators: Framework [Annual Item]  Each year the Council has to set a strategy in respect of its Treasury Management activities and also set a range of prudential indicators to enable performance on the Capital Programme and fiancing to be measured  The Assembly will be asked to approve the Council's Annual Treasury Management Strategy including the Council's Prudential Indicators  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None. |                                  | Internal  Cabinet Member: Finance Revenues and Benefits  CMT | Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)                      |
|-------------------|--|----------------------------------|--|--|
| Assembly: 22.2.12 | Budgetary Framework 2012/13: Framework [Annual Item]  The Assembly will be asked to consider and approve the recommendations to the Cabinet in respect of: - the revised Revenue Estimates for 2011/12; - the base Revenue Estimates for 2012/13; - the level of Council Tax for 2012/13; - the Capital Programme for 2012/13 to 2015/16; - the Medium Term Financial Strategy  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal All Cabinet members CMT | Circulation of draft report and meetings                     | Jonathan Bunt,<br>Divisional<br>Director of<br>Finance<br>(Tel: 020 8724<br>8427)<br>(jonathan.bunt@l<br>bbd.gov.uk) |

| Cabinet: 20.3.12 | Transfer of Land to 66 Hulse Avenue  The Cabinet will be asked to consider proposals to transfer a piece of land to 66 Hulse Avenue for parking which was lost due to the closure of Hulse Avenue  • Wards Directly Affected: Longbridge • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Children and Education  Ward members: Longbridge  CMT   | Circulation of draft report              | Jane Hargreaves,<br>Divisional<br>Director of<br>Education<br>(Tel: 020 8227<br>2686)<br>(jane.hargreaves<br>@lbbd.gov.uk)                |
|------------------|--|---|--|---|
| Cabinet: 20.3.12 | Land Swap with Havering Council / Disposal of Land at Bridport Avenue: Community  The Cabinet will be asked to consider proposals to approve the exchange of land owned by Barking and Dagenham Council but located within Havering Council's boundary with land owned by Havering Council which is located within this Borough's boundary  • Wards Directly Affected: Eastbrook • Additional documents to be considered alongside report: None. | Internal  Cabinet Members: Finance Revenues and Benefits Culture and Sport  Ward Members: Eastbrook  External  Havering Council | Circulation of draft report              | Sue Lees,<br>Divisional<br>Director of Asset<br>Management &<br>Capital Delivery<br>(Tel: 020 8227<br>3300)<br>(sue.lees@lbbd.g<br>ov.uk) |
| Cabinet: 20.3.12 | Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal  Cabinet Member: Finance Revenues and Benefits  CMT  | Circulation of draft report and meetings | Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)   |

| Cabinet: 20.3.12    | Barking and Dagenham Cultural Strategy: Community  The Cabinet will be asked to consider proposals to adopt a Cultural Strategy which will enable more local people to see and participate in the arts and support the development of the creative industries sector in the Borough  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Cabinet Member: Culture and Sport  External  Broadway Theatre Local Arts organisations Arts Council England Mayor of London | Meetings and circulation of draft report and strategy | Paul Hogan,<br>Divisional<br>Director of<br>Culture and Sport<br>(Tel: 020 8227<br>3576)<br>(paul.hogan@lbb<br>d.gov.uk)                  |
|---------------------|---|---|---|---|
| Cabinet: 20.3.12    | Council Plan and Medium Term Financial Strategy: Framework [Annual Item]  The Cabinet will be asked to recommend the Council Plan and Medium Term Financial Strategy to the Assembly for adoption  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Members  CMT  | Circulation of draft report and meetings              | Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk)                   |
| Cabinet:<br>20.3.12 | Debt Management and Quarterly Write Off Report  In line with the Council's financial rules the Cabinet will be presented with a quarterly report on Council debt write offs  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Finance Revenues and Benefits   | Circulation of draft report                           | Sue Lees,<br>Divisional<br>Director of Asset<br>Management &<br>Capital Delivery<br>(Tel: 020 8227<br>3300)<br>(sue.lees@lbbd.g<br>ov.uk) |

| Cabinet: 20.3.12 | Expansion of St Joseph's Catholic Primary School (Dagenham): Community  The Cabinet will be asked to consider proposals for the expansion of St Joseph's Catholic Primary School Dagenham to move from one and a half forms of entry to two forms of entry in Reception Year from the start of the Spring Term 2012  • Wards Directly Affected: Heath • Additional documents to be considered alongside report: None. | Internal Cabinet Member: Children and Education  External The School Governing Body Parents Carers and Guardians | Circulation of draft report and meetings    | Jane Hargreaves,<br>Divisional<br>Director of<br>Education<br>(Tel: 020 8227<br>2686)<br>(jane.hargreaves<br>@lbbd.gov.uk) |
|------------------|---|--|---|--|
| Cabinet: 20.3.12 | Re tendering of Five Children's Centre Day Nurseries  The Cabinet will be asked to approve the re-tendering of five Children's Centre Day Nurseries – Eastbury, Ford Road, Furze, Leys and Wellgate  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.  | Internal  Cabinet Member: Children and Education  Ward Members: Chadwell Heath Eastbury Village Whalebone        | Circulation of the draft report             | Christine Pryor, Divisional Director Targeted Support (Tel: 020 8227 5552) (christine.pryor@l bbd.gov.uk)                  |
| Cabinet: 20.3.12 | Housing Strategy 2012-2017: Community  The Cabinet will be asked to recommend the Housing Strategy 2012-2017 to the Assembly for approval  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Members: Housing Regeneration  External  Residents Tenant and Resident forums                  | Circulation of draft<br>reports<br>Meetings | Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)                              |

| Cabinet: 20.3.12 | Calendar of Meetings [Annual Item]  The Cabinet will be asked to agree the principles around the drawing up of the Calendar of Meetings for the 2012/13 Municipal Year  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Member: Leader  | Circulation of draft report  | Tasnim Shawkat, Divisional Director of Legal & Democratic Services (Tel: 020 8227 2114) (tasnim.shawkat @lbbd.gov.uk)        |
|------------------|--|---|--|--|
| Cabinet: 20.3.12 | The Barking and Dagenham Transitions Strategy for Disabled Young People 2012 -2015  The Cabinet will be asked to consider proposals to support disabled young people and their families through the transition from adolescence to adulthood enabling young adults to lead fulfilling and integrated lives  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Cabinet Members: Health and Adult Services Children and Education  External  Representatives of Young Disabled People and their Family Carers The Prospects (Connections) Service The Foundation for People with a Learning Disability Trinity School | Circulation of draft report and consultation events in the Community | Karen Ahmed,<br>Divisional<br>Director of Adult<br>Commissioning<br>(Tel: 020 8227<br>2331)<br>(karen.ahmed@lb<br>bd.gov.uk) |

| Assembly: 28.3.12 | Council Plan and Medium Term Financial Strategy: Framework [Annual Item]  The Assembly will be recommended by the Cabinet to adopt the Council Plan and Medium Term Financial Strategy  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.  | Internal  Cabinet Members  CMT  | Circulation of draft report and meetings    | Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk) |
|-------------------|---|---|---|---|
| Assembly: 28.3.12 | Housing Strategy 2012-2017: Community  The Assembly will be asked to approve the Housing Strategy 2012-2017  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal  Cabinet Members: Housing Regeneration  External  Residents Tenant and Resident forums | Circulation of draft<br>reports<br>Meetings | Ken Jones,<br>Divisional<br>Director Housing<br>Strategy<br>(Tel: 020 8227<br>5703)<br>(ken.jones@lbbd.<br>gov.uk)      |
| Cabinet: 24.4.12  | Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Finance Revenues and Benefits  CMT                                    | Circulation of draft report and meetings    | Jonathan Bunt,<br>Divisional<br>Director of<br>Finance<br>(Tel: 020 8724<br>8427)<br>(jonathan.bunt@l<br>bbd.gov.uk)    |

| Cabinet: 24.4.12 | Term Contract for Maintenance, Repair and Minor Works on Security and Protection Systems 2012 to 2015/16/17: Financial  The Cabinet will be asked to consider proposals to enter into a procurement exercise for the award of a new term contract for maintenance repair and installation of security and protection systems over a three year period with an option to extend  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None. | Internal  Cabinet Member: Finance Revenues and Benefits    | Meetings and circulation of draft report | Sue Lees,<br>Divisional<br>Director of Asset<br>Management &<br>Capital Delivery<br>(Tel: 020 8227<br>3300)<br>(sue.lees@lbbd.g<br>ov.uk) |
|------------------|--|--|--|---|
| Cabinet: 22.5.12 | Revenue and Capital Provisional Outturn 2011/12 : Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.   | Internal Cabinet Member: Finance Revenues and Benefits CMT | Circulation of draft report and meetings | Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)   |

| Cabinet: | Debt Management and Write Off Quarterly Report                 | Internal            | Circulation of draft | Sue Lees,         |
|----------|--|---------------------|----------------------|-------------------|
| 12.6.12  |  |                     | report               | Divisional        |
|          | In line with the Council's financial rules the Cabinet will be | Cabinet Member:     |                      | Director of Asset |
|          | presented with a quarterly report on Council debt write offs   | Finance Revenue and |                      | Management &      |
|          |  | Benefits            |                      | Capital Delivery  |
|          |  |                     |                      | (Tel: 020 8227    |
|          |  |                     |                      | 3300)             |
|          | Wards Directly Affected: All Wards                             |                     |                      | (sue.lees@lbbd.g  |
|          | Additional documents to be considered alongside                |                     |                      | ov.uk)            |
|          | report: None.  |                     |                      |                   |
|          |  |                     |                      |                   |